



Borough of North Plainfield

263 Somerset Street
North Plainfield, New Jersey 07060-4846
northplainfieldnj.gov

Lawrence La Ronde
Mayor

(908) 769-2902

Property Maintenance/Code Enforcement Officer Job Opportunity (Full Time)

The Borough of North Plainfield is seeking a qualified Municipal Code Enforcement Officer to perform inspections and enforce municipal ordinances related to zoning, housing, property maintenance, and public safety.

Responsibilities Include: conducting field inspections, investigating complaints, issuing notices and summonses, preparing reports and case files, appearing in Municipal Court, and working collaboratively with municipal departments.

This position requires regular public interaction and the ability to work independently in both office and outdoor environments.

Requirements: High School Diploma or GED; valid NJ Driver's License; valid NJ Fire Inspector Certification (NJ DCA/Division of Fire Safety); strong verbal and written communication skills; proficiency with Microsoft Word and Excel and solid organizational skills. Experience in municipal inspections, code enforcement, or related fields preferred. Understanding and speaking Spanish is a plus.

Work involves outdoor field duties in all weather conditions, entering residential and commercial properties, and occasional lifting up to 25 lbs.

Full-time position; hours determined by the Borough.

The annual salary range for this position is \$45,000-\$55,000 dependent on experience.

The Borough offers a comprehensive benefits package and pension.

Interested candidates must submit the completed application available at:

<https://northplainfieldnj.gov/documents/add-document/department-documents/administrator/78-employment-application-form/file>

Please also submit a cover letter and resume to:

Ken Capobianco, 908-769-2913

Email: kcapobianco@northplainfieldnj.gov

The Borough of North Plainfield is an Equal Opportunity Employer (EOE).