

SEWER BILL APPEAL

N.P.R.G.O. 13-4.5 Appeals

There is hereby established a Sewer Usage Charge Board of Appeals, consisting of the Director, Department of Administration, a citizen to be appointed annually by the Mayor with the advice and consent of the Council, and a Council member to be appointed annually by the Council President. The Board of Appeals shall have authority to hear and decide appeals by property owners that there is an error or inequity in a sewer usage charge and shall have power to correct any error or inequity. The Board of Appeals shall have authority to establish reasonable rules and regulations governing the processing of appeals.

1. Use the space provided below to file your appeal. All appropriate paper work **MUST BE ATTACHED** to the appeal form.
2. No appeal will be taken over the telephone or verbally.
3. Only adjustment for the **CURRENT** billing year will be considered.
4. All appeal forms must be signed and filed in the Borough Clerk's Office by **June 1**.
5. All appeals will be given to the Sewer Usage Charge Board of Appeals for a final decision.
6. Property Taxes and Sewer Utility charges **MUST BE CURRENT** for the appeal to be heard.

BLOCK _____ **LOT** _____ **DATE** _____

NAME _____ **PHONE** _____

ADDRESS _____

REASON _____

SIGNATURE _____