

**BOROUGH OF NORTH PLAINFIELD**  
**BOARD OF HEALTH MEETING**

**AGENDA**

**MONDAY, JUNE 9, 2025**

Pursuant to the Executive Order of New Jersey Governor Murphy requiring social distancing due to Covid-19, this meeting excludes public attendance. The entire meeting proceedings, including opportunity for public comment will be made available live, in real time via the “Zoom” system. Join Zoom Meeting via the following link:

***Virtual meeting via Zoom***

<https://us02web.zoom.us/j/89231207352?pwd=aEoyMHNBVjVGVTh1ckpmbnFOZUdXUT09>

**Meeting ID: 892 3120 7352**

**Passcode: 385983**

One tap mobile

+13017158592,,89231207352#,,,,\*385983# US (Washington DC)

+13052241968,,89231207352#,,,,\*385983# US

**ROLL CALL:**

Board Members:

Aimee Corzo

Suzette Given

Steven McIntyre

Everett Merrill

Keiona R. Miller

Wendy Schaefer

Frank “Skip” Stabile, Chairman, Board of Health

Pledge of Allegiance to the Flag

Statement of Compliance as to Notice of Meeting

**PUBLIC COMMENT**

General public comments shall be limited to topics related to health matters with five minutes allotted to each individual speaker.

*(Rule 29 of the Borough Council’s Rules of Order)*

**HEARING & FINAL ADOPTION OF ORDINANCE NO. HO-25-01**  
**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 26, ENTITLED "HEALTH REGULATIONS, MORE PARTICULARLY § 26-2.12, ENTITLED "FEES; CERTIFIED COPIES"; AND, MORE PARTICULARLY § 26-2.13, ENTITLED "REINSPECTION OF FOOD ESTABLISHMENT"; AND, MORE PARTICULARLY § 26-3.6, ENTITLED "FEES"; AND, MORE PARTICULARLY § 26-9.4, ENTITLED "FEES"; AND, MORE PARTICULARLY § 26-10.4, ENTITLED "FEES".**

Be read by its title by the Board Secretary

**MOTION:** Close public hearing

Roll Call

**RESOLUTION:**

**Ms. Miller**

**BH-06-09-25-01:** Adoption of Ordinance No. HO-25-01

**RESOLUTION:**

**Ms. Given**

**BH-06-9-25-02:** Introduction of Ordinance No. HO-25-02

**INTRODUCTION OF ORDINANCE NO. HO-25-02**

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 26, ENTITLED "HEALTH REGULATIONS, MORE PARTICULARLY § 26-7, ENTITLED "WILDLIFE AND WATERFOWL FEEDING"; AND, MORE PARTICULARLY § 26-7.4, ENTITLED "FEEDING OF OTHER SONGBIRDS AND BACKYARD BIRDS PERMITTED".**

Roll Call

Be read by its title by the Board Secretary

**ADJOURNMENT**

**RESOLUTION NO. HO-06-09-25-01**

**BOROUGH OF NORTH PLAINFIELD  
COUNTY OF SOMERSET  
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that an ordinance numbered HO-25-01 be adopted and advertised as required by statute.

\_\_\_\_\_  
Council President

\_\_\_\_\_  
Council Member

Introduced: June 9, 2025  
Adopted: June 9, 2025

Deletions shown by ~~deletion~~; additions shown by underline.

**BOARD OF HEALTH  
BOROUGH OF NORTH PLAINFIELD  
COUNTY OF SOMERSET  
STATE OF NEW JERSEY**

**ORDINANCE NO. H0-25-01**

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 26, ENTITLED "HEALTH REGULATIONS, MORE PARTICULARLY § 26-2.12, ENTITLED "FEES; CERTIFIED COPIES"; AND, MORE PARTICULARLY § 26-2.13, ENTITLED "REINSPECTION OF FOOD ESTABLISHMENT"; AND, MORE PARTICULARLY § 26-3.6, ENTITLED "FEES"; AND, MORE PARTICULARLY § 26-9.4, ENTITLED "FEES"; AND, MORE PARTICULARLY § 26-10.4, ENTITLED "FEES".**

**WHEREAS**, pursuant to *N.J.S.A. 26:3-64*, the Board of Health of a municipality may enact and amend health ordinances, and make and alter necessary rules and regulations in the execution of any power delegated to it or in the performance of any duty imposed upon it by law, not contrary to the laws of this State and/or of the United States, as it may deem necessary and proper for the good of government, order and protection of person and property and for the preservation of the public health, safety and welfare of the municipality and its inhabitants and as may be necessary to carry into effect the powers and duties conferred and imposed by this subtitle, or by any other law; and,

**WHEREAS**, this grant of authority includes the power to adopt reasonable ordinances for the regulation, permitting and licensing of various activities within the Borough and to ensure compliance with applicable Board of Health and Borough Codes; and,

**WHEREAS**, the North Plainfield Board of Health finds it necessary and appropriate to amend, revise and supplement such provisions of the Borough Code regarding licensing of various activities within the Borough to provide for a reasonable fee for such licenses and permits.

**NOW, THEREFORE, BE IT ORDAINED** by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Code of the Borough of North Plainfield be amended, revised and supplemented as to Chapter 26, entitled "Health Regulations, more particularly § 26-2.12, entitled "Fees; Certified Copies"; and more particularly § 26-2.13, entitled "Reinspection of Food Establishment"; and, more particularly § 26-3.6, entitled "Fees"; and, more particularly § 26-9.4, entitled "Fees"; and, more particularly § 26-10.4, entitled "Fees", as follows:

Section I

§ 26-2.12, entitled "Fees; Certified Copies", is hereby amended as follows:

- a. A fee of \$25 is hereby established for each certified copy of a birth, marriage, civil union, domestic partnership and/or death certificate. The fee for subsequent copies shall be \$2 each. Said fee shall be payable upon request for a copy of a certificate.

Deletions shown by ~~deletion~~; additions shown by underline.

**Deletions shown by ~~deletion~~; additions shown by underline.**

b. There shall be a fee of ~~\$25~~ \$50.00 for any corrections that need to be made to birth, marriage, civil union, domestic partnership or death certificates that are not caused by the office of the Registrar.

Section II

§ 26-2.13, entitled "Reinspection of Food Establishment", is hereby amended as follows:

a. In the event a retail food establishment receives a "Conditionally Satisfactory" rating, a fee for reinspection will be charged as follows:

1. First reinspection: ~~\$200.00~~ \$300.00;
2. Second reinspection: ~~\$300.00~~ \$400.00; and,
3. Third or subsequent reinspection: ~~\$400.00~~ \$500.00.

b. In the event a retail food establishment receives an "Unsatisfactory" rating, a fee for reinspection will be charged as follows: ~~\$500.00~~ \$600.00.

c. Reinspection must be completed within a specified time set by the Registered Environmental Health Specialist at the time of the initial inspection.

d. In the event a licensee shall have received two (2) consecutive "C" Conditionally Satisfactory ratings in the preceding year, the license fee shall be doubled.

Section III

§ 26-3.6, entitled "Fees", is hereby amended as follows:

A fee of ~~\$50~~ \$100.00 shall be charged for the issuance of a Board of Health permit to a qualified commercial service or business establishment or enterprise having a fixed address in the Borough and engaged in business or activities of the kind or type specified as being required to have such permits, unless a specified fee amount is set forth elsewhere in this Chapter.

Section IV

§ 26-9.4, entitled "Fees", is hereby amended as follows:

Fees for a license or license approval issued pursuant to this Article are hereby established as follows:

a. Risk Type 1 food establishment.

1. Definition: any retail food establishment that:
  - (a) Serves or sells only prepackaged, non-potentially hazardous foods;
  - (b) Prepares only non-potentially hazardous foods; or,

**Deletions shown by ~~deletion~~; additions shown by underline.**

(c) Heats only commercially processed potentially hazardous foods for hot holding and does not cool potentially hazardous foods. Such retail establishments may include, but are not limited to, convenience store operations, hot dog carts, and coffee shops.

2. Annual fee: ~~\$100.00~~-\$200.00.

b. Risk Type 2 food establishment.

1. Definition: any retail food establishment that has a limited menu; and,

(a) Prepares, cooks, and serves most products immediately;

(b) Exercises hot and cold holding of potentially hazardous foods after preparation or cooking; or,

(c) Limits the complex preparation of potentially hazardous foods, including the cooking, cooling, and reheating for hot holding, to two or fewer items. Such retail establishments may include, but are not limited to, retail food store operations, schools that do not serve a highly susceptible population, and quick service operations, depending on the menu and preparation procedures.

2. Annual fee: ~~\$200.00~~-\$300.00.

c. Risk Type 3 food establishment.

1. Definition: any retail food establishment that:

(a) Has an extensive menu which requires the handling of raw ingredients; and is involved in the complex preparation of menu items that includes the cooking, cooling, and reheating of at least three or more potentially hazardous foods; or,

(b) Prepares and serves potentially hazardous foods, including the extensive handling of raw ingredients; and whose primary service population is a highly susceptible population. Such establishments may include, but are not limited to, full-service restaurants, diners, commissaries, and catering operations; or hospitals, nursing homes, and preschools preparing and serving potentially hazardous foods.

2. Annual fee: ~~\$400.00~~-\$500.00.

d. Risk Type 4 food establishment.

1. Definition: a retail food establishment that conducts specialized processes such as smoking, curing, canning, bottling, acidification designed to control pathogen proliferation, or any reduced oxygen packaging intended for extended shelf life where such activities may require the assistance of a trained food technologist. Such establishments include those establishments conducting specialized processing at retail.

2. Annual fee: ~~\$400.00~~-\$500.00.

e. Mobile food and drink.

**Deletions shown by ~~deletion~~; additions shown by underline.**

**Deletions shown by ~~deletion~~; additions shown by underline.**

1. Definition: any motor vehicle or any vehicle cart, or bicycle of any kind including hand-carried portable containers, in which food or drink is transported, stored or prepared at temporary locations.

2. Annual fee: ~~\$100.00~~ \$200.00.

f. Temporary retail food establishment.

1. Definition: any food establishment which operates at a fixed location for a temporary period of time not to exceed seven days in connection with a fair, carnival, circus, public exhibition or similar organizational meetings, mobile retail food establishments as well as agricultural markets.

2. Fee: ~~\$50.00~~ \$100.00 per event.

g. Vending machine.

1. Definition: any self-service device which, upon insertion of a coin, paper currency, token, card, key or by any other means, dispenses unit servings of food, either in bulk or in packages without the necessity of replenishing the device between each vending operation.

2. Annual fee:

(a) Prepackaged only: ~~\$20.00~~ \$25.00

(b) Gumball: \$5.00.

(c) All others: ~~\$40.00~~ \$50.00.

h. Late fee (all food licenses): 50% of the license fee shall be added to the stated license fee.

i. Food establishment plan review fee. A permit applicant or operator shall submit to the health authority properly prepared plans and specifications for review and approval before construction and shall pay one of the following the prescribed fees, in addition to any licensing fees:

1. The construction of a retail food establishment: ~~\$300.00~~ \$500.00;

2. The conversion of an existing structure for use as a retail food establishment: ~~\$300.00~~ \$400.00; or,

3. The remodeling of a retail food establishment or a change of type of retail food establishment or food operation if the health authority determines that plans and specifications are necessary to ensure compliance with these rules: ~~\$150.00~~ \$250.00.

j. No fee will be charged to any Borough municipal department or affiliation.

k. A waiver of fee for temporary food licenses only shall be granted to those applicants that provide proof of State or Federal nonprofit status.

**Deletions shown by ~~deletion~~; additions shown by underline.**

**Deletions shown by ~~deletion~~; additions shown by underline.**

Section V

§ 26-10.4 entitled “Fees”, is hereby amended as follows:

- a. Every applicant for a permit to maintain, operate or conduct a massage, bodywork and somatic therapy establishment shall file an application with the Board of Health, upon a form to be furnished by the Board, and pay an annual fee of ~~\$250~~ \$500.00 which permit fee shall become due on the first (1st) day of January of each year. The Borough Health Officer shall issue a permit upon demonstration of compliance with requirements of this Article.
- b. Massage, bodywork and somatic therapy establishment plan review fees:
  - 1. For the construction of a massage, bodywork and somatic therapy establishment: ~~\$300.00~~ \$500.00;
  - 2. For the conversion of an existing structure for use as a massage, bodywork and somatic therapy establishment: ~~\$300.00~~ \$400.00; or,
  - 3. For the remodeling of a massage, bodywork and somatic therapy establishment if the health authority determines that plans and specifications are necessary to ensure compliance with these rules: ~~\$150.00~~ \$250.00.

**NOW, THEREFORE, BE IT FURTHER ORDAINED** that this Ordinance shall take effect, after final passage, thirty (30) days following action or inaction by the Mayor as provided by law or an override of a mayoral veto by the Council, whichever is applicable and publication in accordance with *N.J.S.A 26:3-69*.

INTRODUCED:

PASSED:

PUBLISHED:

ADOPTED:

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

APPROVED BY THE MAYOR: Yes \_\_\_\_\_ No \_\_\_\_\_

The above is a true copy of the Ordinance adopted by the Borough of North Plainfield Board of Health on \_\_\_\_\_, 2025

ATTEST:

BOROUGH OF NORTH PLAINFIELD

\_\_\_\_\_  
Stephanie R. Sherwood  
Registrar

\_\_\_\_\_  
Frank A. “Skip” Stabile, Jr., Council President

**Deletions shown by ~~deletion~~; additions shown by underline.**

Borough of North Plainfield

Date signed: \_\_\_\_\_, 2025

Date signed: \_\_\_\_\_, 2025

\_\_\_\_\_  
Lawrence LaRonde, Mayor

Date signed: \_\_\_\_\_, 2025

**Deletions shown by ~~deletion~~; additions shown by underline.**

**RESOLUTION NO. HO-06-09-25-02**

**BOROUGH OF NORTH PLAINFIELD  
COUNTY OF SOMERSET  
STATE OF NEW JERSEY**

BE IT RESOLVED by the Borough Council of North Plainfield that an Ordinance numbered HO-25-02 be read by its title by the Borough Clerk and be passed on its first reading and advertised as required by statute, fixing June 23, 2025 at 7:30 p.m. or as soon thereafter as the matter can be heard, as the time and the North Plainfield Council Chambers, 263 Somerset Street, North Plainfield, New Jersey or Zoom as the place for hearing and final adoption.

---

Council President

---

Council Member

Introduced: June 9, 2025  
Adopted: June 9, 2025

**BOARD OF HEALTH  
BOROUGH OF NORTH PLAINFIELD  
COUNTY OF SOMERSET  
STATE OF NEW JERSEY**

**ORDINANCE NO. HO-25-02**

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 26, ENTITLED "HEALTH REGULATIONS, MORE PARTICULARLY § 26-7, ENTITLED "WILDLIFE AND WATERFOWL FEEDING"; AND, MORE PARTICULARLY § 26-7.4, ENTITLED "FEEDING OF OTHER SONGBIRDS AND BACKYARD BIRDS PERMITTED".**

**WHEREAS**, pursuant to *N.J.S.A. 26:3-64*, the Board of Health of a municipality may enact and amend health ordinances, and make and alter necessary rules and regulations in the execution of any power delegated to it or in the performance of any duty imposed upon it by law, not contrary to the laws of this State and/or of the United States, as it may deem necessary and proper for the good of government, order and protection of person and property and for the preservation of the public health, safety and welfare of the municipality and its inhabitants and as may be necessary to carry into effect the powers and duties conferred and imposed by this subtitle, or by any other law; and,

**WHEREAS**, this grant of authority includes the power to adopt reasonable ordinances for the regulation, permitting and/or licensing of various activities within the Borough and to ensure compliance with applicable Board of Health and Borough Codes; and,

**WHEREAS**, the North Plainfield Borough Board of Health finds it necessary and appropriate to amend, revise and supplement such provisions of the Borough Code regarding the feeding of wild birds particularly as it relates to the removal of the five (5) foot height requirement for bird feeders, which the Board of Health has found to be unnecessary and arbitrary.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Health of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Code of the Borough of North Plainfield be amended, revised and supplemented as to Chapter 26, entitled "Health Regulations, more particularly § 26-7, entitled "Wildlife and Waterfowl Feeding"; and, even more particularly § 26-7.4, entitled "Feeding of Other Songbirds and Backyard Birds Permitted", as follows:

§ 26-7.4, entitled "Feeding of Other Songbirds and Backyard Birds Permitted", is hereby amended, revised and supplemental as follows:

"Feeding of other songbirds and other backyard birds shall be permitted outdoors at such times and in such numbers that:

- a. Such feeding does not create an unreasonable disturbance that affects the rights of surrounding property owners and renders other persons insecure in the use of their property; and,

b. Such feeding does not create an accumulation of droppings on the property and surrounding properties; and,

c. Such feeding does not become an attractant to rodents or others wild animals.

**NOW, THEREFORE, BE IT FURTHER ORDAINED** that this Ordinance shall take effect, after final passage, thirty (30) days following action or inaction by the Mayor as provided by law or an override of a mayoral veto by the Board of Health, whichever is applicable and publication in accordance with *N.J.S.A 26:3-69*.

INTRODUCED:

PASSED:

PUBLISHED:

ADOPTED:

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

APPROVED BY THE MAYOR: Yes \_\_\_\_\_ No \_\_\_\_\_

The above is a true copy of the Ordinance adopted by the Borough of North Plainfield Board of Health on \_\_\_\_\_, 2025.

ATTEST:

BOROUGH OF NORTH PLAINFIELD  
BOARD OF HEALTH

\_\_\_\_\_  
Michele Irby-Garry, RMC CMR  
Acting Borough Clerk  
Borough of North Plainfield

\_\_\_\_\_  
Frank A. "Skip" Stabile, Jr., Board President

Date signed: \_\_\_\_\_, 2025

Date signed: \_\_\_\_\_, 2025

\_\_\_\_\_  
Lawrence LaRonde, Mayor

Date signed: \_\_\_\_\_, 2025